



## SNAKE LAKE GROUP OF COMPANIES

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### Small Projects Foreman

SLGC is an experienced earthworks company based out of Prince Albert, SK, with over 25 years in the earthworks industry. We specialize in New Road Construction, Road Maintenance and Repairs, Culvert Installations, MSE Wall Installations, Pond Liner Installations, River Bank Stabilization and Aggregate Production.

We are seeking a Small Projects Foreman that specializes in Civil / Earthworks. The Foreman will provide leadership and is responsible for, although not limited to: scheduling, workface planning, coordinating, supervising, assisting in cost control and ensuring the safety, consistent and fair application of all Labour Relations policies and procedures, proper training and productivity of crews.

#### Required Experience

- 5+ years' of civil / earthworks related experience in the Heavy Construction Industry and supervisory experience as Foreman;
- Must be able to estimate and manage projects up to \$250,000 efficiently;
- Understand the life cycle of a project;
- Experience must include but not limited all types of earth work operations, and utilizing heavy duty equipment;
- Extensive experience in the following, but not limited to:
  - ✓ Detailed Excavation work and Trenching;
  - ✓ Underground Infrastructure;
  - ✓ Earthmoving;
  - ✓ Sub Grading;
  - ✓ Road Building;
  - ✓ Gravel Operations;
  - ✓ MSE Walls, Retaining Walls and Slopes; and
  - ✓ Exposure or experience related to Aggregate Crushing would be an asset.

## Responsibilities:

- Compile a 7-day look ahead that include planning tasks and upcoming work;
- Efficiently plan manpower, materials and equipment necessary to complete the scope of work and accurately forecast crew costs and production rates;
- Coordinate sub-contractors on site;
- Maintain a high level of safety in compliance with both OH&S guidelines as well as SLGC Policies & Procedures;
- Understand effective field practices, have the ability to read, understand, and interpret issued project drawings;
- Reviewing inspection reports and coordinating resolutions to deficiencies;
- Ensuring Foreman's logs and reports are maintained and submitted as required ;
- Keep a detailed record of daily events /communications (ie. weather, delays, ground conditions, etc.) and complete timekeeping records on a daily basis; and

## Qualifications

- Valid Class 5 License. 1A would be an asset
- 10 years of experience
- Computer Skills (email, excel)
- OH&S Level 1 and 2
- SCSA – Safety Management
- SCSA – Leadership for Safety Excellence
- SCSA – WHIMS - Train-the-Trainer
- Level A First Aid

